

OIA-2/78  
26 July 1978

MEMORANDUM FOR: Director, OCR

SUBJECT : Classified "Things" Originated by OIA, Executive Order 12065

The following is a list of classified "things" that the Office of Imagery Analysis originates. For ease of handling they are divided into those of a substantive intelligence nature and those which deal with administrative responsibilities.

A third category is miscellaneous. These are typescript memoranda sent to NFAC management dealing with one of a kind situation and classified either Secret or Top Secret codeword depending on the topic and/or source material.

#### Substantive (Intelligence Reporting)

The classification of OIA intelligence products is pre-determined by the classification of the source material. In this case, all but a few products are Top Secret Codeword or Secret/No Foreign except--, or Secret/No Foreign. In the category we produce:

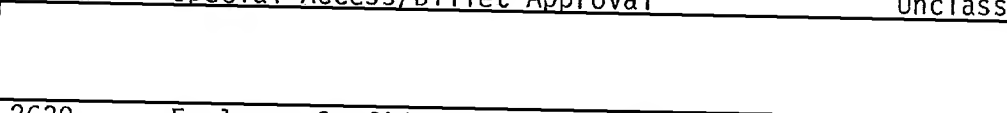
- Imagery Research Papers
- Imagery Analysis Notes
- Imagery Analysis Memoranda
- Interoffice Memoranda
- Briefing Boards and Vugraphs
- Sketches, Line drawings and Photographs

Memoranda that discuss collection strategies rather than photo intelligence are also classified and handled via T-KH channels.

#### Administrative

<u>Form</u>		<u>Classification</u>	
12E	Outgoing Message	Secret	
601	Travel Voucher	Admin-IUO	
259B	Request for Medical Evaluation	Confidential	
264	Request for Reimbursement	Secret	
ERDA-277	Request for Visit of Access Approval	?	
540	Travel Order	Secret	25X1A
540B	Domestic Travel	Confidential	25X1A
2972	Preliminary Travel	Confidential	
642	Central Emergency & Locator Record	Secret	

<u>Form</u>		<u>Classification</u>
61	Current Residence/Dependency Report	Confidential
444n	Qualification Update	Secret
2762a	Nomination for NFAC Vacancy	Secret
3917	Request for FLSA Designation	Secret
3804	Request for Contract Employee Personnel Action	Secret
2018a	Special Access/Billet Approval	Unclassified



25X1A

2630	Employee Confidential Statement of Employment/Financial Interests	Secret
2688	Request for Change or Issuance of Hospitalization I.D. Card	Secret
281	Request for Advance of Funds	Secret
282	Accounting by Individual for Advance	Secret
1402	Claims/Receipt for Petty Cash Procurement	Secret
1412	Request for Supply Action	Secret
2745	Cash Payment for Transportation	Secret
3863	Cash Journal	Secret
73	Request Internal Training	Secret
136	Request External Training	Confidential
198a	Certified Transfer Report	Secret
2595	Authorization for Disposition of Paychecks	Secret
3281	Withholding Federal Exemption Certificate	Secret
3280	Employee's Federal Withholding Allowance Certificate	Secret
3283	Employee's Withholding Exemption-Md.	Secret
3282	Employee's Withholding Exemption-D.C.	Secret
3284	Employee's Withholding Exemption-Va.	Secret
2964	Credit Union Savings Allotment	Secret
3285	Fegli/Optional Fegli Election	Secret
198	Certified Loan Request/Official File	Secret
3510	Memo of Understanding-LWOP to Accompany Husband O/S	Admin-IUO

Reports

Monthly Statistics on Minorities	Admin-IUO
Report of Clerical Requirements	Admin-IUO
PDP	Confidential
Advanced Staffing Plan	Confidential
Reconciliation of Revolving Fund	Secret
Travel Projections (6 months)	Admin-IUO or Secret



25X1A

Executive Officer  
 Office of Imagery Analysis